



EAST PROVIDENCE PREVENTION COALITION

April 13, 2015 Minutes

Attendance:

Catherine Legault
Sgt. Mark Norton
Scott Rose
Britney Dias

Deb Shaw
Susan Dunnington
Courtney Lacerda
Jennifer Wall

1. **Introductory Remarks:** *Courtney Lacerda*
 - a) Call Meeting to Order & Welcoming- 5:35pm
 - b) Not enough people present for quorum.
2. **Egg Hunt Programmatic Tasks-** worked on tasks to prepare for Treasure Hunt.
 - a) Laminated/fixed signs for each station/activity.
 - b) Put stickers on all special eggs.
 - c) Wristbands- counted, added, detached
 - d) Stuffing golden eggs
3. **Treasurer's Report:** *Jennifer Wall*
 - a) Fundraising Sub-Committee Report (*Catherine, Courtney, Britney*)
 - Recap Bridge Point Church Egg Hunt- went well. Had a large turn out. They keep track of attendance by parking spots filled. EPPC referred a lot of people to them. They are willing to come to the EPPC Treasure Hunt and setup a portable mini golf for free.
 - Logistics for treasure hunt
 - ✓ Date, time, place- Saturday May 9, 2015. Registration starts at 11am and event will be over by 2pm. Crescent Park Carousel and Rose Larisa Park in Riverside.
 - ✓ Day of Flyer Review- reviewed; everyone said it looked good.
 - ✓ Activities offered: facepainting (2 stations), washable tattoos, lollipop pull, potato sack races (new sacks), egg & spoon dress up relay (pirates and fairies), children's characters walking around, pictures with an EPPD police vehicle, ribbon wands, parachute games, bubbles, free ride on carousel and sing-a-longs.
 - ✓ New Activities Being Offered This Year- dodgeball (stick on vests), plastic frog jumping contests, pin the wand on Tinkerbell, Dead Man's plunge, hula hoop contest and photos with Tinkerbell and Captain Sparrow with backdrops; mini-golf.

- Carnival- not this year but to keep in mind for next. Carousel brought it up. They could bring certain games and rides and a percentage of sales would go to us.
- Raffles
 - ✓ Raffle permit update- received.
 - ✓ Jack Sparrow Raffle, items, hand-out- reviewed
 - ✓ Tinkerbell Raffle, items, hand-out- reviewed
- Prizes & Donations update
 - ✓ Current donations list- reviewed.
 - ✓ Huge Children's Wishes donation of toys
 - ✓ New sponsor- \$250- Blount Clam Shack
 - ✓ Prize bags (Fantasyland free ride, McDonald's certificates)
 - ✓ Golden egg prizes
 - ✓ Stickered prizes
- Volunteer update
 - ✓ Board member participation; who can attend; handling money- we really need board members present to handle all stations which involve money (on-site registration, photos and raffles).
 - ✓ Total numbers of volunteers; types- up in the air- reviewed
 - ✓ Police Explorers- will be in attendance; will assist with traffic, crossing people and filling in vacant spots.
- Marketing update
 - ✓ Completed- public access channel, news community calendars channels 6, 10 & 12, EP Reporter, EP PATCH, Kidinfo, Town Planner, Craig's List Events, EPPC Facebook page, EPPC website
 - ✓ Working On- flyers to all public and private elementary schools in EP, daycares, libraries & rec center; post of city facebook page; article in the EP Post
- Food- Honey Dew update, Blount update, Crepe Truck, Del's, etc.- all scheduled to be in attendance except for Honey Dew. They were confused about the date and can't spare extra employees on Mother's Day weekend.
- Expenditures & Budget to date- reviewed
- City truck usage & back-up plan- the city truck may or may not be available and fixed. If it's not available a U-Haul will have to be rented. Discussed matching funds.

4. Programmatics: - *Jennifer Wall*

- a) Zombie Walk Recap- went really well. East Providence had around 50 students from EPHS present. Largest representation out of all the cities/towns. Grant funding was received from RI Department of Health to cover transportation and supply costs.
- b) Prescription Drug Take Back Event- May 2, 2015- 10-2pm- EPPD- board members are needed to assist. Notify Jen asap.
- c) Texting & Driving Assembly- Wed April 29, 2015- all board members are invited; please rsvp to Jen asap.

5. Closing Remarks: *Scott Rose*

- a) Next Meeting
 - May 18, 2015
- b) EPPC Fundraising Sub-Committee Meeting Immediately After to debrief
- c) Motion to Adjourn- meeting ended at 7:30pm; quorum was not present for a motion.